

Your Organization's Letterhead

Dear Fill in Name,

Now in existence for over _ years, fill in name of organization continues to strive to expand its programs and offerings to the community.. We hope that you will be able to take part in one or more of the many exciting events that we are offering this year and experience firsthand the pride we take in supporting our cause.

It is our mission to Insert Mission Statement. In order to meet our mission and provide services in our community, we rely on the generosity of individuals and businesses for support. Without the assistance of community-minded individuals just like you, we wouldn't be able to those in our community each year.

We ask that you make a commitment to support our annual appeal by making a cash donation. This year our goal is \$_____, and we hope that you will be able to make a contribution. Your generosity will make a difference in our community by allowing us to continue in our work.

We have enclosed a donor envelope for your convenience. Remember that every donation makes a difference, regardless of size.

Thank you in advance for your support!

Sincerely,

Type Your Name Here, Title