

Sample of a Cancellation Letter Resulting From Non-Disclosure

Your name
Your address
Today's date

Business name and address

Dear Sir/Madam:

On (date of the contract), I signed an agreement to buy a (product or service) from you: model xyz, at a price of...(give as much detail as possible – include model or other identifying numbers that might apply).

Today, I want to cancel that agreement. I hereby exercise my right to cancel the agreement as a result of non-disclosure(s) as described in the Consumer Protection Act, 2002. (Tell the business/supplier exactly what statement was misleading – what did they tell you and what actually happened.)

I look forward to your immediate reply. You can contact me at my home telephone number at...(Conclusion: indicate that you are expecting an early response/resolution to/of your complaint and your emergency and/or other contact information).

Yours truly,

Sign the letter and send it by registered mail, fax or courier.