

(Company's Letterhead/Logo)

Company's Authorization Letter

To Whom It May Concern:

By my signature on this statement, I, _____ authorize the

Name of company (Please Print)

following employee(s) to Borrow equipment from the **FIELD EQUIPMENT LENDING LIBRARY**, a resource offered by **CUNY BUILDING PERFORMANCE LAB**. We, the undersigned, take full responsibility for the items borrowed. Should the items become lost or stolen it is the responsibility of _____ to replace the items or compensate the all replacement value of the items. Should the items become damaged is our responsibility to repair and/or replace the items.

Name of company (Please Print)

We have acknowledged the terms of agreement and provide our authorization to Borrow; to the following Authorized Representatives.

List of Authorized Representatives:

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

Company's Officer/Partner Signature: _____ Date: _____