**Your Name**

**Address**

**Phone Number**

**Name of Receiver**

**Title**

**Company Name**

**Address**

**Date**

Dear **Name:**

My name is Stanley Johnson and my Tax ID is 123-45-6789. I just received the county tax letter from your office, and I was surprised to see that I have been taxed based on my house being worth $400,000. I believe there was a mistake in the computation. Just a couple of months ago, I had my house revalued because I was hoping to apply for a second mortgage. During that time the house was just valued at $250,000, and I cannot believe that the value of the house increased by a whopping $150,000 in a matter of two months.

I have enclosed copies of the recent mortgage valuation of the house and I have added some other valuations of the houses on our street. I would like to ask your good office to have your records amended and send me another county tax letter based on the correct value of my property. If you will need additional supporting documents or any other information, please inform me the soonest possible time.

Thank you for your time.

Respectfully yours,

**Your Name**