Fred West,

Fresco & Co.,

March 28, 2000

Mr. Richard Miller,

456/A, Gibbs Towers,

Westminster Street,

Dallas, UK

Dear Mr. Miller,

I am pleased to inform you that our board of members is extremely satisfied with your performance during the interview dated 16 March 2000.

According to the Board, you are most apt for the job of Senior Sales Executive as applied by you. However we need to clarify a few things before we dispatch to you the actual offer letter. Our Director needs to touch upon a few issues in person with you. In this regard we have scheduled a second interview on April 13, 2000 at 3 PM at our office. Please confirm your availability for the interview by this Friday. You can call me on 178 7878.

Regards,

Fred West,

Recruitment Manager.