Jeff Martinez,

Glasgow

15 October 1997

Ms. Dorothy White,

Director,

ED Group of Companies,

Glasgow, UK

Dear Ms White,

I am Jeff Martinez and I am from the Glasgow school of Medicine. We are in the preparation of conducting our annual health program and I write to you in this regard.

Every year, we at Glasgow school of Medicine undertake a free health check up of school children aged 9 to 14 in all the schools in Glasgow. This year we have scheduled the same in the month of January. We require a sponsor for the activity and hence request you to join us in the activity. We request you to sponsor the event this year. If given a chance I would like to brief you more on the activity in person. In this regard I propose to call on you this Wednesday.

I am grateful to you for your patience and time

Regards,

Jeff Martinez